Republic of Botswana

TENDER
TENDERING PROCEDURES

TENDER NOTICE and INVITATION TO TENDER

Tender Ref No: MTC/MOH/CLS/8471/10062014

A SERVICE TENDER FOR THE PROCUREMENT OF MANAGED CARE SERVICES FOR PATIENT REFERRALS FROM MINISTRY OF HEALTH TO PRIVATE HOSPITALS IN SOUTH AFRICA

The Ministry of Health has undertaken an evaluation of its specialised patient referral costs and believes that the services could be more cost-effective and of better quality if managed by an experienced operator based in South Africa along Managed Care principles, with established office operation within the Gauteng Province.

- Tender offers are invited for the provision of THE MANAGEMENT OF SPECIALISED PATIENT REFERRALS FROM MINISTRY OF HEALTH TO PRIVATE HOSPITALS IN SOUTH AFRICA for a period of THIRTY-SIX (36) MONTHS/THREE (3) YEARS.

- The Procuring Department is Clinical Services, Ministry of Health

- This is an International Competitive Tender. Local and International Companies may bid for this tender provided they have office operations in the Gauteng Province, since this is the province where Ministry of Health sends all its patient referrals in Republic of South Africa.

- The physical address for collection of tender documents is: Ministry of Health Headquarters, Office of Strategy Management, Plot no. 54609, Government Enclave, Office No. 10A.1 – floor 10.

Documents may be collected during working hours between 0730hrs – 1230hrs and 1400hrs – 1600hrs Monday to Thursday and 0730-0930hrs on Fridays with effect from 28/07/2014.

- Queries or clarification relating to the issue of these documents may be addressed, in writing fourteen (14) days before the tender closing date, to Private Bag 0038, Gaborone, Att: ONTHUSITSE REIKELETSENG; Tel: (+267) 363 2607 or email to oreikeletseng@gov.bw

- A non-refundable deposit of P500.00 must be paid to the accounts office at office 3B.6, floor 3, Ministry of Health Headquarters, made in favour of the Government of Botswana prior to collecting the tender documents, during working hours 0730hrs – 1230hrs and 1400hrs – 1600hrs Monday to Thursday and 0730-0930hrs on Fridays with effect from 28/07/2014.

A two (2) envelope procedure will be followed and bids must be submitted as follows:

The bid response shall be submitted in separate envelopes clearly marked TECHNICAL and FINANCIAL proposal respectively. The envelopes should contain one (1) original bid document and four (4) duplicate copies of the original securely sealed and labelled Tender Number: MTC/MOH/CLS/8471/10062014 and clearly marked “A SERVICE TENDER FOR THE PROCUREMENT OF MANAGED CARE SERVICES FOR PATIENT REFERRALS FROM MINISTRY OF HEALTH TO PRIVATE HOSPITALS IN SOUTH AFRICA”. These should be enclosed in a larger outer envelope securely sealed and also clearly labelled the tender number and tender title. The outer larger envelope shall be addressed to the Board Secretary, Ministerial Tender Committee, Private Bag 0038, Gaborone and delivered to Office 10A.1; Ministry of Health Headquarters; Plot 54609, Government Enclave, Gaborone. The original must be marked “original” and copies marked “copy”.

- The closing time for receipt of tender offers is 10:00 hours on 11/09/2014 where tender proposal will be opened in the presence of bidders wishing to witness the tender closing session.

Late tender submissions, telephonic, fax or electronics offers will not be accepted.
The Public Procurement and Asset Disposal Board’s Standardised Conditions of Tender apply to this procurement, for which all the applicable Tender Data is contained in the tender documents.

Notwithstanding anything in the foregoing, the Government of Botswana is not bound to accept the lowest or any tender offer. The tenderer shall bear the costs for the preparation of the tender, and the Government of Botswana will in no case be responsible or liable for those costs, regardless of the outcome of the tendering process.

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L.C. Manatsha
Board Secretary
Ministerial Tender Committee